

The Delores H. Bland Senior Day Center – Yard Sale

New Prospect Baptist Church

1580 Summit Road, Cincinnati, Ohio 45237

Phone: (513) 587-3031

Vendor Agreement

Event Name: Bland Senior Day Center - Yard Sale

Event Date: Saturday, August 3, 2024

Event Time: 9:00am- 3:00pm

Location: 1580 Summit Road, Cincinnati, Ohio 45237

Terms and Conditions:

1. Vendor Drop-off/Load-In/Out and Parking:

- a. Vendors are expected to arrive at the yard sale area no later than 8:15am and to be completely set up and ready for customers no later than 8:45am.
- b. It is mandatory that vendors are fully operational during the event hours.
- c. Vendors may pull up to their assigned space to unload items, but vehicles should be moved before setting up their space to allow room for other vendors to unload.
- d. Vendors must park their vehicles in the marked permitted areas of the parking lot unless given permission from the Yard Sale Coordinator.
- e. Vendors must pack up their items at the end of the yard sale before retrieving vehicles for loading. This is to prevent vehicle congestion in the Yard Sale Area.
- f. Late arrivals will not be permitted.

2. Fees:

- a. The event fee is **\$25.00** per booth space
- b. All fees must be paid by **Monday, July 29, 2024**.
- c. Online payments will be accepted through SecureGive
- d. Cash or checks made payable to New Prospect Baptist Church will be accepted
- e. **All fees are non-refundable**

3. Booth Space and Equipment:

- a. Each vendor will have a 10' x 10' booth space in the parking lot. Vendor must provide their own tent, tables, chairs, and display equipment.
- b. All tents must be secured against the wind with weights to prevent damage to your tents and others'.

4. Cancellation Policy:

- a. Vendor must notify Yard Sale Coordinator of a cancellation no later than 24 hours prior to the start of the event.
- b. Vendors who fail to notify Yard Sale Coordinator of a cancellation prior to the event ('No-Show') will be excused from participation in future Yard Sales.

5. Electricity:
 - a. There will be no electricity available at this event.

6. Weather Policy:
 - a. The scheduled event will operate rain or shine. The Yard Sale Coordinator will make the determination to cancel the event if the weather is deemed unsafe. There will be no refunds issued. Please call (513) 587-3031 for up-to-date weather conditions.

7. Merchandise:
 - a. Yard Sale Coordinator reserves the right to ask the vendor to remove any merchandise that is not listed on the application or is deemed inappropriate for sale.

8. Operations and Damages:
 - a. Vendor is fully responsible for ensuring that assigned space at the event is left in the same condition as it was upon arrival. Any damage to New Prospect Baptist Church property will be the full responsibility of the vendor.
 - b. Vendor assumes all risk of loss or damage to merchandise or other property. Bland Senior Day Center and its staff are not responsible for property that is lost, stolen, or damaged.

9. Health Inspections:
 - a. Vendors must have the appropriate licenses or certifications to sell their products. This may include licenses from the Health Department or Department of Agriculture.
 - b. Baked goods vendors are expected to follow all preparation and labeling guidelines issued under Ohio's Cottage Food Law.
 - c. Vendors must comply with all City of Cincinnati/Hamilton County Health Inspectors and their agents.

10. Trash:
 - a. All trash must be removed from booth space prior to departure from your booth. Trash receptacles are placed throughout the yard sale area for use. Vendor is responsible for removing excessive trash that does not fit in these receptacles. Failure to comply will result in a trash removal fee billed to the vendor at a cost of \$100.00.

11. Media Release:
 - a. By signing this release, you hereby consent to all photographs, audio recordings, and video recordings taken of you and your staff. Any such photographs, audio and video recordings become the property of Bland Senior Day Center/New Prospect Baptist Church and may be used by them for promotional purposes in broadcast and media formats existing now or created in the future.

12. Advertising:

- a. Bland Senior Day Center will advertise the event through print and social media platforms.
- b. Vendor agrees to help promote this event through his/her own social media platforms.

13. Music:

- a. No amplified music is permitted within the vendor space. Non-amplified music is permitted so long as it does not interfere with the business operation of another vendor.

14. Courtesy:

- a. Vendor must be courteous to customers and other vendors at the event. Derogatory language and inappropriate behavior will not be tolerated.

15. Smoking:

- a. Smoking, including the use of e-cigarettes or vape pens, is not permitted within the yard sale area.

Vendor Agreement:

- a. By signing this contract, Vendor agrees to follow all of the Terms and Conditions listed above. Failure to comply with the Terms and Conditions will result in termination of this contract and exclusion from participation in future events with Bland Senior Day Center.
- b. By signing this contract, Vendor agrees to hold harmless and indemnifies Bland Senior Day Center and/or New Prospect Baptist Church for any claims or damages arising from subject event, their workers', vendors', and volunteers' negligence during the period of this contract.